

North Yorkshire County Council

Business and Environmental Services Executive Members

Executive Members

18 February 2022

Review of Highways Fees and Charges

Report of the Assistant Director – Highways and Transportation

1.0 Purpose of report

- 1.1 To seek approval from the BES Corporate Director in consultation with the BES Executive Member for Access, to increase Highways and Transportation Fees and Charges for the Financial Year 2022/23, in line with a recent review and the Corporate Fees and Charges Strategy.

2.0 Background

- 2.1 Highways fees and charges were reviewed in 2014 and following a report to the Corporate Director and BES Executive Members in December 2014, were increased in line with inflation.
- 2.2 A benchmarking exercise was carried out in 2017 to compare the fees and charges charged in North Yorkshire against other local authorities and these have been reviewed again in 2021, on an individual basis to establish if and by how much they should be increased for the next financial year. The outputs from this process were then considered in-line with the corporate approach to fees and charges.

3.0 Methodology

- 3.1 A review has been carried out on the latest fees and charges schedule, with increases based either on the cumulative rate of Consumer Price Inflation (CPI) for the years 2018/19 to 2020/21 or on a redefined cost base, where there has been a tangible increase in NYCC costs since fees and charges were last reviewed.
- 3.2 Where the fee has been calculated on a redefined cost basis, the corporate fees and charges calculator has been used. This tool ensures that the fee charged for a council service is reflective of the council's costs of provision and thereby ensures services are not being inadvertently subsidised. The tool helps the user calculate staffing, material, travel, overheads and other costs to provide a cost per unit, be that a unit of time or an item.
- 3.3 The tool is optional as it is just one method to calculate cost, and different regulations can apply to services, for example when there is a statutory fee, or the fee is based on another external fixed cost. It does though provide a thorough and consistent process to the calculation and review of fees and charges.

3.4 For the vast majority of fees and charges a fairly modest increase is proposed, based largely on the application of CPI. It should though be noted that more significant increases in Con29 and non-Con29 searches fees are proposed. This is the result of a more accurate identification and analysis of actual costs, based on the corporate finance calculator tool. For assurance, the proposed revised fees are broadly comparable to fees charged by other local authorities for the same service.

4.0 Financial Implications

4.1 The Corporate Fees and Charges Strategy 2020 establishes a requirement to review fees and charges within Directorates on an annual basis in order to help raise income and lower the burden to Council Tax payers and ensure that the fee charged for a council service is reflective of the council's costs of provision.

4.2 The review of H&T fees and charges has not been carried out in recent years, due to ongoing service pressures, but also in-part because of the impact of Covid-19. The Council followed national guidance, for example, and suspended charges for street café licences, in efforts to support the local economy. This suspension remains in place, with a July 2022 review point, at which time, the Council will consider its reintroduction, in light of latest government thinking. More generally, in order to meet the requirements of the corporate strategy, fees and charges will be reviewed annually going forward.

4.3 The proposed schedule attached as Appendix 1 does not include all H&T fees and charges. For areas of the service that have been the subject of more significant cost increases, detailed cost exercises are being carried out to establish the current cost of provision, in order to ensure fees and charges are set at the right level.

4.4 For example, costs relating to delivery of the NYCC Permit scheme for managing utility and other works on the highway are the subject of a separate exercise, the outputs from which will be presented to the Corporate Director and BES Executive Members later this year.

4.5 More generally, this report proposes that Highways and Transportation Fees and Charges estimated income will increase to £3.4M for the 22/23 financial year, increasing from £3.2M in 2021/22. In the main, these increases are due to applied inflation since the previous fee review.

5.0 Equalities Implications

5.1 No equalities implications are considered to arise as a result of the proposed changes to Highways and Transportation Fees and Charges. Any increase is reflective of the cost of delivering the service and/or in line with the Consumer Price Index inflation rate. All the rates have been benchmarked against comparator authorities. An Equalities Impact Assessment screening from has been completed, see Appendix 2.

6.0 Climate Change Impact Assessment

6.1 No climate change impact is considered to arise as a result of the proposed Highways and Transportation Fees and Charges. See Appendix 3.

7.0 Legal Implications

- 7.1 The review has been carried out with input from the appropriate service and budget managers and the relevant legislation has been taken into account in setting the proposed revised fees and charges.

8.0 Recommendations

- 8.1 It is recommended that the Corporate Director, Business and Environmental Services, in consultation with the BES Executive Member for Access approve the revised set of H&T fees and charges as set out in Appendix 1.

BARRIE MASON
Assistant Director – Highways & Transportation

Author: Allan McVeigh

Background Documents: None

Current and Proposed Fees and Charges

| Title | NYCC Current price | New Cost | Increase Description |
|--|--------------------|----------|----------------------|
| Abnormal loads notification | No fee | | |
| Traffic speed and flow data (where available) Per site. Where non-standard reports are requested this fee will increase. Applicants will be notified prior to charges. Where the request is received from a member of the public and is straightforward the fee may be waived. | £52.00 | £55.07 | CPI Only |
| Traffic speed and flow data (where available). Per hour (or part hour). Where non-standard reports are requested this fee will increase. Applicants will be notified prior to charges. Where the request is received from a member of the public and is straightforward the fee may be waived. | £44.00 | £46.60 | CPI Only |
| Over-sail of the highway by crane and cable spanning the highway applications | £144.00 | £152.50 | CPI Only |
| Officer time spent dealing with requests for commercial events on the highway | £44.00 | £46.60 | CPI Only |
| Officer time spent dealing with applications from external organisations to carry out traffic surveys on the public highway | £44.00 | £46.60 | CPI Only |
| Skip licences 2 week licence. | £72.00 | £76.25 | CPI Only |
| Skip licences Early start fee (if licence is required within 3 days of request). | £28.00 | £29.65 | CPI Only |
| Skip licences Failure to comply with the licence conditions will result in a further inspection fee | £55.00 | £58.25 | CPI Only |
| Skip licences No licence extensions. If a skip needs to be in situ for longer than 2 weeks then an additional fee will apply. | £72.00 | £76.25 | CPI Only |
| Skip licences If an un-licensed skip is found on the highway. | £155.00 | £164.15 | CPI Only |
| Scaffold / hoarding licences Standard (<10m height) Licence fee (4 weeks) | £199.00 | £210.74 | CPI Only |
| Scaffold / hoarding licences Standard (<10m height) Early start fee | £28.00 | £29.65 | CPI Only |
| Scaffold / hoarding licences Standard (<10m height) Extension fee | £88.00 | £93.19 | CPI Only |
| Scaffold / hoarding licences Non-standard (> 10m height) Licence fee (4 weeks) | £199.00 | £210.74 | CPI Only |
| Scaffold / hoarding licences Non-standard (> 10m height) Early start fee | £28.00 | £29.65 | CPI Only |
| Scaffold / hoarding licences Non-standard (> 10m height) Extension fee | £88.00 | £93.19 | CPI Only |
| Scaffold / hoarding licences Retention scaffold Licence fee (4 weeks) | £397.00 | £420.42 | CPI Only |
| Scaffold / hoarding licences Retention scaffold Early start fee | £28.00 | £29.65 | CPI Only |

| Title | NYCC Current price | New Cost | Increase Description |
|--|--------------------|----------|----------------------|
| Scaffold / hoarding licences Retention scaffold Extension fee | £88.00 | £93.19 | CPI Only |
| Scaffold / hoarding licences Tower scaffold (if removed daily) Licence fee (4 weeks) | £33.00 | £34.95 | CPI Only |
| Scaffold / hoarding licences Tower scaffold (if removed daily) Early start fee | £28.00 | £29.65 | CPI Only |
| Scaffold / hoarding licences Tower scaffold (if removed daily) Extension fee | £17.00 | £18.00 | CPI Only |
| Scaffold / hoarding licences Hoarding (remaining width of footway 1.5m+) Licence fee (4 weeks) | £99.00 | £104.84 | CPI Only |
| Scaffold / hoarding licences Hoarding (remaining width of footway 1.5m+) Early start fee | £28.00 | £29.65 | CPI Only |
| Scaffold / hoarding licences Hoarding (remaining width of footway 1.5m+) Extension fee | £88.00 | £93.19 | CPI Only |
| Scaffold / hoarding licences Hoarding (remaining width of footway <1.5m) Licence fee (4 weeks) | £199.00 | £210.74 | CPI Only |
| Scaffold / hoarding licences Hoarding (remaining width of footway <1.5m) Early start fee | £28.00 | £29.65 | CPI Only |
| Scaffold / hoarding licences Hoarding (remaining width of footway <1.5m) Extension fee | £88.00 | £93.19 | CPI Only |
| Street café license Application fee Up to 5 tables or Up to 10m2 - plus works costs | £276.00 | £292.29 | CPI Only |
| Street café license Application fee Over 5 tables or Over 10 m2 - plus works costs | £497.00 | £526.32 | CPI Only |
| Street café license Application fee - Amount non refundable | £88.00 | £93.19 | CPI Only |
| Street café license Annual renewal fee Up to 5 tables or Up to 10m2 | £72.00 | £76.25 | CPI Only |
| Street café license Annual renewal fee Over 5 tables or Over 10 m2 | £127.00 | £134.49 | CPI Only |
| Building materials licence | £72.00 | £76.25 | CPI Only |
| Highway projection licence | £144.00 | £152.50 | CPI Only |
| Cellar opening licence | £44.00 | £46.60 | CPI Only |
| Temporary Traffic Regulation Orders 18-month closure - (plus advertising costs) | £442.00 | £468.08 | CPI Only |
| Temporary Traffic Regulation Orders 5 day closure | £331.00 | £350.53 | CPI Only |
| Temporary Traffic Regulation Orders Emergency closure | £331.00 | £350.53 | CPI Only |
| Temporary Traffic Regulation Orders Event closure - for a new event | £331.00 | £350.53 | CPI Only |
| Temporary Traffic Regulation Orders Recurring event (plus advertising at cost) | £166.00 | £175.79 | CPI Only |
| Temporary Traffic Regulation Orders Additional charges will be applied where further work is required in relation to a temporary closure at an hourly rate of: | £44.00 | £46.60 | CPI Only |

| Title | NYCC Current price | New Cost | Increase Description |
|---|--------------------|----------|---|
| Rechargeable works admin fee – Damage works Work costs <£500 | £50.00 | £52.95 | CPI Only |
| Rechargeable works admin fee – Damage works Work costs £500 - £1,000 | £100.00 | £105.90 | CPI Only |
| Rechargeable works admin fee – Damage works Work costs >£1,000 20% of total | | | |
| Con29 Highway Search, Standard Highway search | £26.76 | £42.00 | Calculated using the Finance Calculator Tool excluding vat |
| CON29 Highway Search Optional Questions Q4 | £ 9.30 | £13.02 | Calculated using the Finance Calculator Tool excluding vat |
| CON29 Highway Search Optional Questions Q21 | - | £3.60 | Calculated using the Finance Calculator Tool excluding vat |
| CON29 Highway Search Optional Questions Q22 | £14.00 | £18.10 | Calculated using the Finance Calculator Tool excluding vat |
| Non-CON29 Highway Enquiry (inc. a plan (up to 100m) and CON29 type questions but not in accordance with the Local Authorities (Charges for Property Searches) Regulations 2008 | £15 | £62.00 | Calculated using the Finance Calculator Tool VAT not applicable |
| Non-CON29 Highway Enquiry (inc. a plan (additional 100m) and CON29 type questions but not in accordance with the Local Authorities (Charges for Property Searches) Regulations 2008 | - | +£30.00 | |
| Section 6 of the 2006 Act CA1 Creation of a right of common over existing common land | £240.00 | £295.00 | Calculated using the Finance Calculator Tool |
| Section 6 of the 2006 Act CA1 Creation of a right of common over existing common land Creation of a right of common resulting in the registration of new common land | Free | N/A | |
| Section 7 of the 2006 Act CA2, Variation of a right of common | £240.00 | £295.00 | Calculated using the Finance Calculator Tool |
| Section 7 of the 2006 Act, CA2, Variation of a right of common resulting in the registration of new common land | Free | N/A | |
| Section 8 of the 2006 Act CA3, Apportionment of a right of common | £240.00 | £295.00 | Calculated using the Finance Calculator Tool |
| Section 10 of the 2006 Act, Attachment of a right of common | Free | N/A | |

| Title | NYCC Current price | New Cost | Increase Description |
|---|--------------------|-----------|--|
| Section 11 of the 2006 Act CA5 Reallocation of attached rights | £240.00 | £295.00 | Calculated using the Finance Calculator Tool |
| Section 12 of the 2006 Act, CA6, Transfer of a right in gross | £90.00 | £110.00 | Calculated using the Finance Calculator Tool |
| Section 13 of the 2006 Act CA7, Surrender or extinguishment of a right of common | £180.00 | £220.00 | Calculated using the Finance Calculator Tool |
| Section 4, paragraph 8 of the 2006 Act CA8, Statutory disposition pursuant to section 14 of the 2006 act (including the exchange of land for land subject to a statutory disposition) | £360.00 | £440.00 | Calculated using the Finance Calculator Tool |
| Section 15(1) or Section 15(8) of the 2006 Act CA9 Registration of a new town or village green by the owner or someone other than by the owner | Free | N/A | |
| Section 19 of the 2006 Act CA10 Correction, for a purpose described in section 19(2)(d) | £40.00 | £50.00 | Calculated using the Finance Calculator Tool |
| Section 19 of the 2006 Act CA10 Correction, for a purpose described in 19(2)(b) or (e) | £240.00 | £295.00 | Calculated using the Finance Calculator Tool |
| Section 19 of the 2006 Act, CA10 Correction, for a purpose described in Section 19(2)(a) or (c) | Free | N/A | |
| Schedule 1, paragraph 19(6)(b), to the 2006 Act CA11 Severance by transfer to public bodies | £60.00 | £75.00 | Calculated using the Finance Calculator Tool |
| Schedule 1, paragraph 3 (7)(b), to the 2006 Act CA12 | £180.00 | £220.00 | Calculated using the Finance Calculator Tool |
| Schedule 2, paragraphs 6 - 9, to the 2006 Act CA13 Deregistration of certain land registered as common land or as a town or village green | £1,200.00 | £1,470.00 | Calculated using the Finance Calculator Tool |
| Schedule 2, paragraph 2 or 3, to the 2006 Act CA13 Non-registration of common land or town or village green | Free | N/A | |
| Schedule 2, paragraph 4, to the 2006 Act CA13, Waste land of a manor not registered as common land | Free | N/A | |
| Schedule 2, paragraph 5, to the 2006 Act CA13 Town or village green wrongly registered as common land | Free | N/A | |

| Title | NYCC Current price | New Cost | Increase Description |
|---|--------------------|----------|--|
| Schedule 3, paragraph 2 or 4, to the 2006 Act CA14 Creation of a right of common, statutory disposition (including the exchange of land for land subject to a statutory disposition) and variation | £360.00 | £405.00 | Calculated using the Finance Calculator Tool |
| Schedule 3, paragraph 2 or 4, to the 2006 Act, CA14, Apportionment of a right of common (to facilitate any other purpose) | £330.00 | £370.00 | Calculated using the Finance Calculator Tool |
| Schedule 3, paragraph 2 or 4, to the 2006 Act CA14 Surrender or extinguishment of a right of common, severance of a right of common, transfer of a right in gross | £220.00 | £250.00 | Calculated using the Finance Calculator Tool |
| Regulation 43 of the Commons Registration (England) Regulations 2014 CA15 Declaration of entitlement to exercise a right of common | £60.00 | £70.00 | Calculated using the Finance Calculator Tool |
| Section 15A(1) of the 2006 Act, CA16 Deposits under section 31(6) of the Highways Act 1980 and section 15A(1) of the Commons Act 2006 | £350.00 | £390.00 | Calculated using the Finance Calculator Tool |
| Section 15A(1) of the 2006 Act, CA16 Deposits under section 31(6) of the Highways Act 1980 and section 15A(1) of the Commons Act 2006 Cost per any Additional notices | £25.00 | £30.00 | Calculated using the Finance Calculator Tool |
| S38 Superintendence fees, 10% of calculated bond value. Minimum fee for both Section 38 and 278 Agreements £2,000. | 10% of bond value | N/A | Bond value % |
| S278 Superintendence fees, 10% of calculated bond value. Minimum fee for both Section 38 and 278 Agreements £2,000. | 10% of bond value | N/A | Bond value % |
| S278 Supervision fees for 278 agreement work where the Highway Development Service has been used - 8.5% of bond value | 8.5% of bond value | N/A | Bond value % |
| Stopping up order Officer time spent dealing with an application will be charged at an hourly rate as listed. Other external costs incurred by the County Council will be recharged to the applicant. | £44.00 | £46.60 | CPI Only |
| Stopping up order Other external costs are also charged to the customers. | | | |
| Stopping up order Initial fee the applicant must pay with the initial request, the balance must be settled prior to the application to the Magistrates Court. | £828.00 | £ 876.86 | CPI Only |
| H-Bar Markings | £221.00 | £234.04 | CPI Only |

| Title | NYCC Current price | New Cost | Increase Description |
|--|--------------------|-----------|----------------------|
| Request from consultants / private companies for 'new' information | £44.00 | £46.60 | CPI Only |
| Structures approval Hourly rate of officer time spent assessing new structures proposed by developers | £44.00 | £ 46.60 | CPI Only |
| Structures approval Initial request fee the applicant must pay (the balance must be settled with the request for signature of the Approval in Principle (AIP)) | £110.00 | £116.49 | CPI Only |
| Application from developer for a Traffic Regulation Order amendment | £44.00 | £46.60 | CPI Only |
| Regulation 43 of the Commons Registration (England) Regulations 2014 (Application form CA15) | £60.00 | £63.54 | CPI Only |
| Section 6 of the 2006 Act (Application form CA1) | No fee | | |
| Section 6 of the 2006 Act (Application form CA1) | £240.00 | £254.16 | CPI Only |
| Section 7 of the 2006 Act (Application form CA2) | £240.00 | £254.16 | CPI Only |
| Section 7 of the 2006 Act (Application form CA2) | No fee | | |
| Section 8 of the 2006 Act (Application form CA3) | £240.00 | £254.16 | CPI Only |
| Section 10 of the 2006 Act (Application form CA4) | No fee | | |
| Section 11 of the 2006 Act (Application form CA5) | £240.00 | £ 254.16 | CPI Only |
| Section 12 of the 2006 Act (Application form CA6) | £90.00 | £95.31 | CPI Only |
| Section 13 of the 2006 Act (Application form CA7) | £180.00 | £190.62 | CPI Only |
| Section 4, paragraph 8 (Application form CA8) | £360.00 | £381.24 | CPI Only |
| Section 15(1) of the 2006 Act (Application form CA9) | No fee | | |
| Section 15(8) of the 2006 Act (Application form CA9) | No fee | | |
| Section 19 of the 2006 Act | No fee | | |
| Section 19 of the 2006 Act (Application form CA10) | No fee | | |
| Section 19 of the 2006 Act (Application form CA10) | £240.00 | £254.16 | CPI Only |
| Schedule 1, paragraph 19(6)(b), to the 2006 Act (Application form CA11) | £60.00 | £63.54 | CPI Only |
| Schedule 1, paragraph 3 (7)(b), to the 2006 Act (Application form CA12) | £180.00 | £190.62 | CPI Only |
| Schedule 2, paragraph 2 or 3, to the 2006 Act (Application form CA 13) | No fee | | |
| Schedule 2, paragraph 4, to the 2006 Act (Application form CA13) | No fee | | |
| Schedule 2, paragraph 5, to the 2006 Act (Application form CA13) | No fee | | |
| Schedule 2, paragraphs 6 - 9, to the 2006 Act (Application form CA13) | £1,200.00 | £1,270.80 | CPI Only |
| Schedule 2, paragraphs 6 - 9, to the 2006 Act (Application form CA13) | £500.00 | £529.50 | CPI Only |

| Title | NYCC Current price | New Cost | Increase Description |
|--|--------------------|----------|----------------------|
| Schedule 3, paragraph 2 or 4 to the 2006 Act Creation of a right of common (including the exchange of land for land subject to a statutory disposition) and variation | No fee | | |
| Schedule 3, paragraph 2 or 4 to the 2006 Act Surrender or extinguishment of a right of common | No fee | | |
| Schedule 3, paragraph 2 or 4 to the 2006 Act (Application form CA14) - Note: applications made after the end of the transitional application period will incur a fee (Paragraph 4) Variation of a right of common | No fee | | |
| Schedule 3, paragraph 2 or 4 to the 2006 Act (Application form CA 14) - Note: applications made after the end of the transitional application period will incur a fee (Paragraph 4) Apportionment of a right of common (to facilitate any other purpose) | No fee | | |
| Schedule 3, paragraph 2 or 4 to the 2006 Act (Application form CA14) - Note: applications made after the end of the transitional application period will incur a fee (Paragraph 4) Severance of a right of common | No fee | | |
| Schedule 3, paragraph 2 or 4 to the 2006 Act (Application CA14) - Note: applications made after the end of the transitional application period will incur a fee (Paragraph 4) Transfer of a right in gross | No fee | | |
| Schedule 3, paragraph 2 or 4 to the 2006 Act (Application form CA14) - Note: applications made after the end of the transitional application period will incur a fee (Paragraph 4) Statutory disposition (including the exchange of land for land subject to a statutory disposition). | No fee | | |
| General Enquiry requesting a copy of a register and/or plan | £15.00 | £15.89 | CPI Only |
| Mobile mechanical plant machinery e.g. cherry picker, scissor lifts and cranes (one day or less) There is no charge for mobile mechanical plant machinery that is on site for one day or less. | No fee | | |
| Mobile mechanical plant machinery e.g. cherry picker, scissor lifts and cranes (more than one day) £144.00 for a 2 week licence | £144.00 | £152.50 | CPI Only |
| Mobile mechanical plant machinery e.g. cherry picker, scissor lifts and cranes (more than one day) Early start fee (if licence is required within 3 days of request). | £28.00 | £29.65 | CPI Only |
| Mobile mechanical plant machinery e.g. cherry picker, scissor lifts and cranes (more than one day) If mobile mechanical plant machinery needs to be in situ for longer than 2 weeks then an additional weekly extension fee will apply: | £88.00 | £93.19 | CPI Only |
| Mobile mechanical plant machinery e.g. cherry picker, scissor lifts and cranes (more than one day) Failure to comply with the licence conditions will result in a further inspection fee of: | £55.00 | £58.25 | CPI Only |
| Tourist Traffic Signs Initial assessment fee (non-refundable). | £165.00 | £174.74 | CPI Only |

| Title | NYCC Current price | New Cost | Increase Description |
|--|--------------------|----------|----------------------|
| Tourist Traffic Signs Additional charges will be applied where further work is required in relation to an application at an hourly rate: | £44.00 | £46.60 | CPI Only |
| Road safety audits | £44.00 | £46.60 | CPI Only |
| Turning-off (or Bagging-off) of traffic signal lights (including pedestrian crossing lights) | | | |
| Inspection fee for temporary excavation in the Highway (s171 HA) | £150.00 | £158.85 | CPI Only |
| Temporary excavation in the Highway (s171 HA) and licence to place and maintain/repair apparatus in the Highway (s50 NRSWA) Total | £331.00 | £350.53 | CPI Only |
| Temporary excavation in the Highway (s171 HA) and licence to place and maintain/repair apparatus in the Highway (s50 NRSWA) Licence fee | £181.00 | £191.68 | CPI Only |
| Temporary excavation in the Highway (s171 HA) and licence to place and maintain/repair apparatus in the Highway (s50 NRSWA) Inspection fee x 3 | £150.00 | £158.85 | CPI Only |
| Temporary excavation in the Highway (s171 HA) and licence to place and maintain/repair apparatus in the Highway (s50 NRSWA) Coring fee | £92.00 | £97.43 | CPI Only |

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|---|--|-----------|-------------------------------------|
| Initial equality impact assessment screening form (As of October 2015 this form replaces 'Record of decision not to carry out an EIA') | | | |
| This form records an equality screening process to determine the relevance of equality to a proposal, and a decision whether or not a full EIA would be appropriate or proportionate. | | | |
| Directorate | Business and Environmental Services | | |
| Service area | Highways and Transportation | | |
| Proposal being screened | Highways Fees & Charges Review | | |
| Officer(s) carrying out screening | Allan McVeigh | | |
| What are you proposing to do? | Amend the Highway Fees & Charges Rates | | |
| Why are you proposing this? What are the desired outcomes? | Highways Fees & Charges have remained static since 2014 and are due to be increased to reflect the inflationary cost of delivering the services. | | |
| Does the proposal involve a significant commitment or removal of resources? Please give details. | No | | |
| Impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYCC's additional agreed characteristic As part of this assessment, please consider the following questions: | | | |
| <ul style="list-style-type: none"> To what extent is this service used by particular groups of people with protected characteristics? Does the proposal relate to functions that previous consultation has identified as important? Do different groups have different needs or experiences in the area the proposal relates to? | | | |
| If for any characteristic it is considered that there is likely to be a significant adverse impact or you have ticked 'Don't know/no info available', then a full EIA should be carried out where this is proportionate. You are advised to speak to your Equality rep for advice if you are in any doubt. | | | |
| Protected characteristic | Yes | No | Don't know/No info available |
| Age | | No | |
| Disability | | No | |
| Sex (Gender) | | No | |
| Race | | No | |
| Sexual orientation | | No | |
| Gender reassignment | | No | |
| Religion or belief | | No | |
| Pregnancy or maternity | | No | |
| Marriage or civil partnership | | No | |
| NYCC additional characteristic | | | |
| People in rural areas | | No | |
| People on a low income | | No | |
| Carer (unpaid family or friend) | | No | |
| Does the proposal relate to an area where there are known inequalities/probable impacts (e.g. disabled people's access to public transport)? Please give details. | No. | | |

| | | | |
|--|---|---|-----------------------|
| <p>Will the proposal have a significant effect on how other organisations operate? (e.g. partners, funding criteria, etc.). Do any of these organisations support people with protected characteristics? Please explain why you have reached this conclusion.</p> | No | | |
| <p>Decision (Please tick one option)</p> | EIA not relevant or proportionate: | X | Continue to full EIA: |
| <p>Reason for decision</p> | To allow the County Council to recover all costs associated with the delivery of Highways Services, | | |
| <p>Signed (Assistant Director or equivalent)</p> | Barrie Mason | | |
| <p>Date</p> | 08/02/2022 | | |



Climate Change Impact Assessment

The purpose of this assessment is to help us understand the likely impacts of our decisions on the environment of North Yorkshire and on our aspiration to achieve net carbon neutrality by 2030, or as close to that date as possible. The intention is to mitigate negative effects and identify projects which will have positive effects.

This document should be completed in consultation with the supporting guidance. The final document will be published as part of the decision making process and should be written in Plain English.

If you have any additional queries which are not covered by the guidance please email climatechange@northyorks.gov.uk

Please note: You may not need to undertake this assessment if your proposal will be subject to any of the following:

Planning Permission
Environmental Impact Assessment
Strategic Environmental Assessment

However, you will still need to summarise your findings in in the summary section of the form below.

Please contact climatechange@northyorks.gov.uk for advice.

| | |
|--|--|
| Title of proposal | Review of Highways Fees and Charges |
| Brief description of proposal | Review of Highways Fees and Charges to ensure the County Council charges the correct rate for its services |
| Directorate | Business & Environmental Services |
| Service Area | Highways and Transportation |
| Lead Officer | Allan McVeigh |
| Names and roles of other people involved in carrying out the impact assessment | David Kirkpatrick |
| Date impact assessment started | January 2022 |
| Options appraisal | |
| The Highways Fees and Charges need to be revised to reflect the actual cost of services to the County Council | |
| What impact will this proposal have on council budgets? Will it be cost neutral, have increased cost or reduce costs? | |

The review and implementation of the new fees and charges should have a positive effect on council budgets ensuring the correct fee or charge is received for that service. It will be cost neutral

| <p>How will this proposal impact on the environment?</p> <p>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</p> | | <p>Positive impact (Place a X in the box below where relevant)</p> | <p>No impact (Place a X in the box below where relevant)</p> | <p>Negative impact (Place a X in the box below where relevant)</p> | <p>Explain why will it have this effect and over what timescale?</p> <p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> • Changes over and above business as usual • Evidence or measurement of effect • Figures for CO₂e • Links to relevant documents | <p>Explain how you plan to mitigate any negative impacts.</p> | <p>Explain how you plan to improve any positive outcomes as far as possible.</p> |
|---|--|---|---|---|---|--|---|
| <p>Minimise greenhouse gas emissions e.g. reducing emissions from travel, increasing energy efficiencies etc.</p> | <p>Emissions from travel</p> | | x | | | | |
| | <p>Emissions from construction</p> | | x | | | | |
| | <p>Emissions from running of buildings</p> | | x | | | | |
| | <p>Other</p> | | x | | | | |

APPENDIX 3

| | | | | | | |
|---|--|---|--|--|--|--|
| Minimise waste : Reduce, reuse, recycle and compost e.g. reducing use of single use plastic | | x | | | | |
| Reduce water consumption | | x | | | | |
| Minimise pollution (including air, land, water, light and noise) | | x | | | | |
| Ensure resilience to the effects of climate change e.g. reducing flood risk, mitigating effects of drier, hotter summers | | x | | | | |
| Enhance conservation and wildlife | | x | | | | |
| Safeguard the distinctive characteristics, features and special qualities of North Yorkshire's landscape | | x | | | | |
| Other (please state below) | | x | | | | |

Are there any recognised good practice environmental standards in relation to this proposal? If so, please detail how this proposal meets those standards.

n/a

Summary

In summary, no climate change impact is considered to arise as a result of the proposed Highways and Transportation Fees and Charges.

Sign off section

This climate change impact assessment was completed by:

| | |
|---------------------|-----------------------------------|
| Name | Allan McVeigh |
| Job Title | Head of Network Strategy |
| Service Area | Highways & Transportation |
| Directorate | Business & Environmental Services |

| | | |
|--|--------------|--------------|
| Signature | | |
| Completion Date | 04/02/22 | |
| | | |
| Authorised by relevant Assistant Director (Signature) | Barrie Mason | Barrie Mason |
| Date | 08/02/22 | |